<u>STAFF REQUIRED</u>
ARMY PUBLIC SCHOOL SAMBA, TEH & DIST: SAMBA (J&K)
School Web Site: apssamba.co.in

<u>GENERAL INSTRUCTIONS FOR APPLICANTS FOR THE POSTS OF TEACHING/NON TEACHING STAFF</u>
<u>(REGULAR/ FIXED TERM)</u>

TGT SST, Hindi, Maths, Science, English and Sanskrit	Graduate with the subject, B Ed and equivalent with minimum 50% marks in each In case the candidate has not got 50% marks in graduation but has obtained 50% or more marks in Post – graduation in the subject, the candidate shall be valid. CTET/TET qualified with 60% marks. Should have passed Online Screening Exam conducted by AWES and should be in possession of valid Score Card.
TGT Computer Science	B Tech in Computer Science/B.Sc in computer Science/B Sc with one year Post Graduate Diploma in computer Science from Univeristy or recognized Institute, B Ed and CSB qualified
TGT Computer Science (AI)	B Tech in Computer Science /B.Sc in computer Science/B Sc with one year Post Graduate Diploma in computer Science with Artificial Intelligence (AI) subject from Univeristy or recognized Institute, B Ed and CSB qualified
TGT (Physical Education)	Graduate in Physical Education or BPED or DPED awarded by a recognized university/institution with minimum 50% marks and CSB qualified.
TGT (Music)	(a) Graduate in music from recognized University. (b) Diploma/Degree in Sangeet Baskar and Sangeet Nritya Bhushan awarded by Pracheen Kala Kendra with graduation in any discipline.
PRTs All subjects	Graduate with 2 years Diploma in Elementary Education (D.E.Ed)/B Ed with minimum 50% marks in each. Should have qualified in Part A of Screening Exam. Should be in possession of a valid score card. The caqndidate who is qualified in B. Ed and not D.E. Ed would have to undergo a six month bridge course in elementary education from an institution recognized by the NCTE within two years of such appointment
PRT (Computer Teacher)	BCA or Graduate in computer sciene or BE/B Tech(Computer Science/IT) or graduate in any subject and A level course from DOEACC, Min of Info & Communication & Technology, GOI, B Ed and CSB qualified
PRT (Art & Craft)	Degree in Music (Vocal), from any recognised University. **OR** As per Chapter IX of CBSE By Laws.
Head Clerk (Regular)	(a) Preferably an Ex-Serviceman of clerk category upto age of 55 years. (b) 5-10 years experience in office Management, account handling as Head Clerk with high proficiency in staff duties and drafting experience. (c) Computer savvy – MS Office etc. (d) Minimum Graduate in case of civilian (e) Should not have any disciplinary case against him in his entire service.
Accountant **(Fixed Term)**	(a) Commerce Graduate or fifteen years service as a clerk in the Defence Services (b) Basic computer application course of Army/Diploma in computer application of not less than one year duration. Knowledge of double entry system of accounting , excel sheet and accounting software (c) Minimum 5 years experience as an Accounts Clerk in the Defence Service/reputed organization (d) Age - Upto 45 Years and in case of ESM - upto 55 years
UDC	(a) B.Com or fifteen years of service as a clerk (for ex-servicemen). Computer literate (MS Office, Tally etc) (b) Computer Savvy (12000 key depression per hour). Knowledge of relevant software applications used by Schools) (c) Minimum 5 years experience as an Accounts Clerk in the Defence Service/reputed organization (d) Age - Upto 45 Years and in case of ESM - upto 55 years
LDC	(a) Graduate or ten yrs of service as a clerk (for ex-servicemen) (b) Computer Literate. (c) Knowledge of Computer MS Office (speed 12000 key depression per hour.(d) Basic knowledge of accounting. (e) Age - Upto 45 Years and in case of ESM - upto 55 years
IT Supervisor (Regular)	Should have Advance Diploma or Diploma in computing & hardware with knowledge in at least two of the following(Hands in experience will be given due weightage) (a)Networking and LAN Administration (b) Operating system (c) RDBMS with programming. Proficiency in one language
Science Lab Attendant (Regular)	12th pass with science and computer literate.

Note:- Age Criteria as on 01 Apr 2024 – (a) For fresh candidates – Below 40 years   (b) For Experienced candidates including Ex-servicemen   - Below 57 years. Computer literacy and good communication skills are essential for all the categories. **Valid CSB Score Card and qualifying of CTET/ TET is mandatory for candidate for TGT and PRT applying for Fixed Term.** Application form and detailed eligibility criteria is available on **School Web Site: apssamba.co.in**. Last date for submission of application forms alongwith all testimonials including CSB Card and CTET/State TET duly self attested and DD for Rs 100/- in favour of Principal, Army Public School, Samba is 15 Feb 2024. Applicants to mention correct email IDs and active telephone Nos on application form. Dates of interview for the short listed candidates will be intimated later through email/telephonically. Concession to Army widows and wives of army personnel boarded out with 100% disability – As per AWES Rules